



CHAMBER BUILDING RENTAL CONTRACT

Chamber Building Rental Rates

Usage	Nonprofit Member	Nonprofit Non-member	Member	Non-Member
Up to 4 hours	\$25	\$50	\$50	\$150
4 to 8 hours	\$50	\$100	\$100	\$250

Additional rental hour(s) available at \$30/hour. Chamber Members receive one free building rental per year.

Renter Information		Date of Rental
Name:		Rental Time Frame Start _____ Stop _____
Business:		
Address:		Total Rental Amount
Cell Ph:		
Email:		

Name on Card	_____	Credit Card Number	_____
Expiration Date	_____	Billing Zip	_____
Billing Street (if different)	_____	Phone	_____
		Email	_____

Valid credit card required in the unlikely event of damages to the building or the building is not cleaned following your rental. Fees to be assessed according to the condition of the building. \$50 deposit required to reserve your date. Remaining rental balance due 30 days prior to scheduled event. CANCELLATION: A refund, less deposit, is available if your cancellation is made more than 14 days before your scheduled event. Deposit is non-refundable.

Rental Rules:

- Entrance code & wi-fi password will be emailed to you upon full payment of your event.
- The Chamber is in the Social District. Adult beverages may be purchased "to-go" from a participating restaurant and be consumed outside the Chamber and along the Riverwalk in Social District provided cups. However, any alcohol you bring to your event MUST stay inside the Chamber building. Social District rules are subject to law enforcement.
- Bring your own supplies like trash bags, paper products, coffee, cups, and plates. Empty trash and take it with you.
- Put all tables and chairs back where you found them. Extra chairs and tables are located in the garage.
- Cleaning supplies are located in the closet by the windows. Wash table tops, chairs, and counters. Vacuum rugs. Sweep and mop floors. Mop and bucket are in the garage.
- Adjust thermostat back to where you found it. Turn off lights.
- Lock and secure all doors upon leaving.
- Your start/end time of your event includes set-up, tear down, and clean up. Please plan accordingly when booking your event.
- Minimum \$50 cleaning fee will be charged to your credit card if the building is not found in clean, working order. Additional fees may be assessed.

To the fullest extent permitted by law, _____ (Name of Renter) agrees to defend, pay on behalf of, indemnify, and hold harmless the Lowell Area Chamber of Commerce (LACC), the City of Lowell, its elected and appointed officials, employees and volunteers and others working in behalf of the LACC and the City of Lowell against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted or claimed or recovered against or from LACC, the City of Lowell, its elected officials, employees, volunteers or others working on behalf of LACC and the City of Lowell, by reason of personal injury or death and/or property damage, including loss thereof, which arises out of or is in any way connected or associated with this rental.

I have read and understand the rules and policies listed.

Signature

Today's Date